

May 10, 2023

General Record Request: 203-2023

Dear B.C. Freedom of Information and Privacy Association (FIPA),

Re: SkilledTradesBC General Record Request Number 203-2023

I am responding to your request of April 2, 2023, for:

- **A copy of the data schema(s) detailing the full list of fields or variables collected regarding freedom of information requests processed by your public body as well as a copy of that data in machine readable format. (Date Range for Record Search: January 1, 2021 to January 2023).**

All responsive records are attached.

For your reference, under section 52 of B.C.'s *Freedom of Information and Protection of Privacy Act*, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the SkilledTradesBC's response to your General Record Request by contacting the Office of the Information and Privacy Commissioner of B.C. by email info@oipc.bc.ca or by telephone 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) SkilledTradesBC's record request number 203 - 2023; 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review. Further information on requesting a review is available at the Office of the Information and Privacy Commissioner of B.C.'s website at: <https://www.oipc.bc.ca/>

Your file is now closed.

A summary of your request and its associated records will be published on SkilledTradesBC's FOI Request Tracker a minimum of 72 hours after electronic release or a minimum of five (5) business days after release by mail in hardcopy. To find out more about Freedom of Information requests at SkilledTradesBC's, please visit: <https://skilledtradesbc.ca/about-ita/freedom-information>

If you have any questions, please contact me by email at privacy@skilledtradesbc.ca or by telephone 778-328-8700 or 1-866-660-6011.

Regards,

Claudia Lopez de Munain
Manager, Facilities and Information Management