

January 12, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

# **Questions?**







February 24, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 1054.25 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

**ITA Customer Service** 

#### **Questions?**





August 23, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

# **Questions?**







September 20, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







May 24, 2018

#### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

## RE: Assigning a Sponsor For S. 22(1)

## Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing ITA paperwork for them.

## What Next?

- 1. <u>Click here</u> to log on to Direct Access to view your apprentice's records, report hours and more.
- Work with for your apprentice, and together plan a time for them to attend technical training. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. You may be eligible for Tax Credits; please <u>click here</u> for more information.

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

ITA Customer Service

## **Questions?**







November 24, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

# **Questions?**







March 27, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

# **Questions?**







September 27, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 12 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- 2. If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

# **Questions?**







October 1, 2018

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011





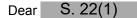


March 21, 2018

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)



LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

ITA Customer Service

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







March 20, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 1055 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

#### **Questions?**





April 6, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







March 15, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 860 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

## **Questions?**





March 19, 2018

**ITA Customer Service** 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel 778-328-8700 Fax 778-328-8701

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1)

RE: Blended Result For S. 22(1)

Dear S. 22(1)

Please be advised that your apprentice S. 22(1) has completed Level 1 Technical Training Blended with Exam in the trade of Ironworker (Reinforcing). The mark for this technical is: 87% - Passed. This technical training result is a blend of the in-school and ITA Standard Level Exam (SLE) marks. More detailed results of your apprentice's performance are available through British Columbia Institute of Technology. Your apprentice will need to contact British Columbia Institute of Technology directly to obtain this information.

Please review the attached transcript for progress against program completion requirements (if applicable).

If work-based training hours are a requirement of your apprentice's program, we have attached a "Work-Based Training Hours" form. Where appropriate please complete this form and return it to ITA Customer Service.

Sincerely,

**ITA Customer Service** 

## **Questions?**

Visit our web site www.itabc.ca

Send us an email customerservice@itabc.ca

Call us 778-328-8700 or 1-866-660-6011







September 19, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

ITA Customer Service

#### **Questions?**







October 1, 2018

S.	22(1)	
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PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

Dear S. 22(1)

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

ITA Customer Service

cc: S. 22(1)

## **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Informa Note: The apprentice's		or must always	s sign this for	n.			
	Ironworker (Reinf 2016 S. 22(1) S. 22(1)	orcing) Appren		ITA ID #: Email Address: Phone Number: Fax Number:	S. 22(1) S. 22	S. 22(1) 2(1)	
Work-Based Trainii	na Hours Renc	rt					
Reporting Period:	ig nouis repe	/i t					
Start Date: Mar 09, (MM,DD		End Date:	(MM,DD,YYY	Y)			
Work-based training	hours reported o	during this pe	riod:				
Workplace	Hours Ironworker	(Reinforcing)				Hours	
Workplace	Hours Reinforcing	g Steel Installe	r			Hours	
Company name of en training hours (if diffe							
Employer contact naı (if different than regis							
	pprove the addi	tion of the wo	<b>rk-based tra</b> i	ning hours reporte	ed on this f	orm to the ap	
Sponsor Organization Name:		ees' Associatio	on	Name of author		sor represen S. 22(1)	tative:
Sponsor Organization		16232		Signature of au	thorized sp	oonsor repre	esentative:

www.itabc.ca





January 18, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 567 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

#### **Questions?**





April 24, 2018

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1)

RE: ITA Examination "Ironworker (Reinforcing) IPSE (0325RNIPSE)" Written on 2018-04-20

Dear S. 22(1)

Please be advised that our records indicate that S. 22(1) has written the Ironworker (Reinforcing) IPSE (0325RNIPSE) exam.

Their mark for this exam is: 71% - Pass. The required passmark for the exam was 70%.

Exam Topic	Mark	
01- OCCUPATION SKILL	63%	
02- RIG & HOISTING	82%	
03- CRANES	67%	
04- REINFORCING	72%	
05- PRESTRE/POSTTENS	50%	
Required Passmark - 70%	Final Percentage: 71% Pass	s

**Please note:** the final mark is not an average of the topic results. The final mark is a simple percentage derived by dividing the number of correct answers by the number of questions on the exam.

Please review the attached transcript for progress against program completion requirement (if applicable).

Sincerely,

ITA Customer Service

## **Questions?**

Visit our web site <u>www.itabc.ca</u> Send us an email <u>customerservice@itabc.ca</u> Call us 778-328-8700 or 1-866-660-6011

www.itabc.ca









April 25, 2018

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: Course Result for S. 22(1)

Dear S. 22(1)

Please be advised that your apprentice S. 22(1) - S. 22(1) has completed the Ironworker (Reinforcing) Level 02 (0325RN02) course. Their mark for this course is: 79% - Pass. More detailed results of your apprentice's performance are available through British Columbia Institute of Technology. Your apprentice will need to contact British Columbia Institute of Technology directly to obtain this information.

This mark may be combined with exam results in order to obtain a final mark. Please review the attached transcript for progress against program completion requirements (if applicable). Sincerely,

ITA Customer Service

## **Questions?**

Visit our web site www.itabc.ca

Send us an email customerservice@itabc.ca

Call us 778-328-8700 or 1-866-660-6011

Join us on Facebook www.facebook.com/IndustryTrainingAuthority





www.itabc.ca



April 24, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

We are happy to report that S. 22(1) is at the final step of the Ironworker (Reinforcing) Apprenticeship apprenticeship program. The final step in the certification process is a signed Recommendation for Certification from you and a certified journeyperson who has supervised <sup>S. 22(1)</sup>

#### What's Next?

- 1. Sign and date the Recommendation for Certification form as the sponsor representative.
- 2. Have the certified journeyperson sign and date the recommendation. Please note, the certified journeyperson must provide their certificate number, license number, or Sign Off Authority number.
- 3. Email the completed form to customerservice@itabc.ca

If you do not have a certified journeyperson on staff to sign off on this form, please contact ITA Customer Service and a representative will be able to assist you in finding a solution for your apprentice.

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Sincerely,

ITA Customer Service

#### **Questions?**







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# **RECOMMENDATION FOR CERTIFICATION FORM**

This form is to recommend for certification an apprentice who has completed the requirements of a program. Please complete section A and return the completed signed form to us at <u>customerservice@itabc.ca</u>. Missing information may delay the process.

Sponsor Information: Update address if necessary				
LMS Employees' Association	Org ID: 00116232			
PO Box 637 STN A	Primary Contact: S. 22(1)			
Abbotsford BC V2T 6Z8 Change of Addr	ess: Email Address: info@Imsea.ca			
Apprentice Information:				
Full Legal Name: S. 22(1)	ITA ID#S. 22(1)			
Program: Ironworker (Reinforcing) Apprenticeship	Email Address:			
	S. 22(1)			
Section A: Recommendation for Certification By Spo	nsor (and Certified Journeyperson or individual with			
Supervision and Sign-off Authority)				
RELEASE OF CERTIFICATES Sent to sponsor directly unles	s indicated otherwise. Apprentice check address in DA.			
Please check off one of the below options:				
Send to Sponsor OR Send to App	prentice - ship to address:			
SPONSOR	JOURNEYPERSON			
I/We hereby confirm that the trainee/apprentice named	Print Full Name of the Certified Journeyperson or			
above is working at the skill and competency level of a	individual with Supervision and Sign-Off Authority who			
certified journeyperson and recommend certification.	has supervised this apprentice and is recommending			
	him/her for certification (may be same as Sponsor, or a			
	different individual)			
(Signed) S. 22(1)				
	Name			
Date Signed				
<b>Please note:</b> The Certified Journeyperson or the individual with	Signature			
Supervision and Sign-off Authority (who supervised this apprentice) must always sign this form. The Certified				
Journeyperson or the individual with Supervisor and Sign-off				
Authority must provide all the details requested in the box to the	Date Signed			
right and must be certified at the same level or higher than the				
apprentice or in another approved trade that is recognized by ITA as having similar competencies.				
as having similar competencies.	Trade Name Province Issued			
CERTIFICATION NOT RECOMMENDED BY SPONSOR:				
I/We hereby confirm that the apprentice named above is NOT	Certificate Number (below):			
recommended for certification at this time. Please fill out an <u>RFC</u>				
Form B to complete this recommendation.				
	□ Certificate of Qualification □ ITA Sign-off Authority			
	Interprovincial (Red Seal)			
	If the Journeyperson's credential was awarded outside of BC attach			
Sponsor Signature Date	a copy of the certificate or wallet card.			

Page 1 of 1

CS051 00 Recommendation for Cert Progressive 11-29-16.docx

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January 18, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 565.50 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

**ITA Customer Service** 

# **Questions?**





March 15, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 313.25 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

#### **Questions?**





April 6, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







March 21, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

Dear S. 22(1)

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for **S**. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

ITA Customer Service

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







January 19, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 18 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

# **Questions?**







November 19, 2018

S.	22(1)	
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PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

Dear S. 22(1)

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

## **Questions?**

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Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Inform						
Note: The apprentice	e's registered spo	onsor must alwa	ys sign this for	n.		
Program:	Ironworker (Re 2016	einforcing) Appre	enticeship (HL)			
Full Legal Name: Address:	S. 22(1) S. 22(1			ITA ID #: Email Address: Phone Number: Fax Number:	S. 22(1) invalid@itabc.ca S. 22(1)	
Work-Based Traii	ning Hours Re	port				
Reporting Period:						
Start Date: Jul 01 (MM,E	, 2016 DD,YYYY)	End Date:	(MM,DD,YYY	<u>Y)</u>		
Work-based trainin	g hours reporte	ed during this p	eriod:			
Workplac	e Hours Ironwor	ker (Reinforcing)	)		Hours	
Workplac	e Hours Reinfor	cing Steel Install	er		Hours	
Company name of training hours (if di						
Employer contact n (if different than reg						
Sponsor Approva	h					
The signature of an	authorized rep				sor attesting to the statement ad on this form to the apprenti	
I attest that					prentice has been done under th pervision and Sign-off Authority	
Sponsor Organizati Name:		oloyees' Associa	tion	Name of author	rized sponsor representative: S. 22(1)	
Sponsor Organizati	ion ITA ID#:	0116232		Signature of au	thorized sponsor representati	ive:

www.itabc.ca



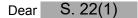


November 19, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)



LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Generalist) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Information	~	
Note: The apprentice's registered sponsor must always sign this form		
Program:Ironworker (Generalist) ApprenticeshipFull Legal Name:S. 22(1)		
Address: S. 22(1)	TA ID #: Email Address:	S. 22(1) invalid@itabc.ca
	Phone Number: Fax Number:	S. 22(1)
Work-Based Training Hours Report		
Reporting Period:		
Start Date: Apr 01, 2016 End Date:		
(MM,DD,YYYY) (MM,DD,YYY	Y)	
Work-based training hours reported during this period:		
Workplace Hours Ironworker (Generalist)		Hours
Company name of employer providing work-based training hours (if different than registered Sponsor):		
Employer contact name and telephone number (if different than registered Sponsor contact):		
Sponsor Approval The signature of an authorized representative of the apprentice'	e registered sponse	or attasting to the statement below is
required in order to approve the addition of the work-based train record.		
I attest that the work-based training completed by the above and direction of a certified tradesperson or an ITA-registere		
Sponsor Organization	Name of authoriz	ed sponsor representative:
Name: LMS Employees' Association		S. 22(1)
Sponsor Organization ITA ID#:	Signature of auth	norized sponsor representative:
0116232	-	



April 11, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 18 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto ITA Direct Access to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

# **Questions?**







November 19, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

ITA Customer Service

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Info	ormation htice's registered spo	onsor must alwa	ys sign this for	m.			
Program: Full Legal Name Address:	2016	einforcing) Appre	enticeship (HL)	ITA ID #: Email Address: Phone Number: Fax Number:	S. 22(1) S S. 22	5. 22(1) (1)	
Work-Based T	raining Hours Re	port					
Reporting Period							
Start Date: Oc		End Date:	(MM,DD,YYY	(Y)			
Work-based train	ning hours reporte	d during this p	eriod:				
Workp	blace Hours Ironwor	ker (Reinforcing)	)			Hours	
Workp	blace Hours Reinfor	cing Steel Install	er			Hours	
	of employer provion f different than rec						
	ct name and teleph registered Sponse						
Sponsor Appro	oval						
The signature of required in order record.	f an authorized rep r to approve the ac hat the work-based	<b>Idition of the w</b>	ork-based tra	e named trainee/ap	ed on this fo	<b>rm to the ap</b> been done u	ement below is oprentice's training nder the supervision thority in this trade.
Sponsor Organia Name:		oloyees' Associat	tion	Name of autho		or represent 5. 22(1)	ative:
Sponsor Organia	zation ITA ID#:	0116232		Signature of au	uthorized sp	onsor repre	sentative:

www.itabc.ca





April 24, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 12 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

# **Questions?**







September 12, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

Dear S. 22(1)

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







March 21, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

Dear S. 22(1)

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011





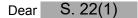


March 21, 2018

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)



LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







February 3, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 12 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**





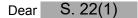


March 21, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)



LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







January 5, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 12 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto ITA Direct Access to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**







July 4, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 18 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto ITA Direct Access to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**







November 19, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Inform Note: The apprentice		nsor must alway	/s sign this for	m.		
Program: Full Legal Name: Address:	Ironworker (Re 2016 S. 22(1) S. 22(1)	inforcing) Appre	nticeship (HL)	ITA ID #: Email Address: Phone Number: Fax Number:	S. 22(1) S. 22(1) S. 22(1)	
Work-Based Train	nina Hours Rei	oort				
Reporting Period: Start Date: Dec 2		End Date:	(MM,DD,YY)	<u>(Y)</u>		
Work-based trainin	g hours reported	d during this pe	eriod:			
Workplace Hours Ironworker (Reinforcing) Hours						
Workplac	e Hours Reinforc	ing Steel Installe	er		Hours	
Company name of training hours (if di Employer contact r (if different than reg	fferent than reginame and teleph	stered Sponso one number				
<b>O</b>						
required in order to record. I attest that	authorized repr approve the ad the work-based t	dition of the wo	ork-based tra	ining hours reporte	prentice has been dor	statement below is e apprentice's training ne under the supervision f Authority in this trade.
Sponsor Organizat Name:		oyees' Associat	ion	Name of autho	rized sponsor repres S. 22(1)	sentative:
Sponsor Organizat		0116232		Signature of au	ithorized sponsor re	presentative:

www.itabc.ca





May 9, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**







November 9, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 12 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto ITA Direct Access to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**







December 6, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 1467.75 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

## **Questions?**





ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Informa Note: The apprentice's		r must always sigr	n this form.		
U	Ironworker (Reinfol 2016 S. 22(1) S. 22(1)	cing) Apprentices	hip (HL) ITA ID #: Email Address: Phone Number: Fax Number:	S. 22(1) S. 22(1) S. 22(1)	
Work-Based Traini	na Hours Repor	ŀ			
Reporting Period: Start Date: Nov 01,		End Date:	DD,YYYY)		
Work-based training	hours reported du	ring this period:			
Workplace Hours Ironworker (Reinforcing) Hours					
Workplace	Hours Reinforcing	Steel Installer		Hours	
training hours (if diffe Employer contact nat (if different than regis	me and telephone	number			
Sponsor Approval					
The signature of an a required in order to a record.	pprove the addition	on of the work-ba	ased training hours repo	onsor attesting to the statement be rted on this form to the apprentice apprentice has been done under the Supervision and Sign-off Authority in	<b>'s training</b> supervision
Sponsor Organization Name:		es' Association	Name of auth	orized sponsor representative: S. 22(1)	
Sponsor Organization		6232	Signature of	authorized sponsor representative	:

www.itabc.ca





March 2, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 362.25 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

#### **Questions?**





March 3, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

## **Questions?**

Visit our web site www.itabc.ca

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Information Note: The apprentice's registered sponsor must always sign this form.						
Program:Ironworker (Reinforcing) ApprenticeshipFull Legal Name:S. 22(1)Address:S. 22(1)	ITA ID #: S. 22(1) Email Address: S. 22(1) Phone Number: S. 22(1) Fax Number:					
Work-Based Training Hours Report						
Reporting Period: Start Date:Oct 20, 2017 (MM,DD,YYYY)End Date: (MM,DD,YYYY)	(YY)					
Work-based training hours reported during this period:						
Workplace Hours Ironworker (Reinforcing)	Hours					
Workplace Hours Reinforcing Steel Installer	Hours					
Company name of employer providing work-based training hours (if different than registered Sponsor):						
Employer contact name and telephone number (if different than registered Sponsor contact):						
Sponsor Approval						
The signature of an authorized representative of the apprentice's registered sponsor attesting to the statement below is required in order to approve the addition of the work-based training hours reported on this form to the apprentice's training record.						
I attest that the work-based training completed by the above named trainee/apprentice has been done under the supervision and direction of a certified tradesperson or an ITA-registered individual with Supervision and Sign-off Authority in this trade.						
Sponsor Organization         Name:       LMS Employees' Association	Name of authorized sponsor representative: S. 22(1)					
Sponsor Organization ITA ID#: 0116232	Signature of authorized sponsor representative:					

www.itabc.ca





April 24, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 12 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto ITA Direct Access to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**







October 23, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 18 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto ITA Direct Access to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**







November 19, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Inform Note: The apprentice		nsor must alwa	ys sign this for	n.			
Program: Full Legal Name: Address:	Ironworker (Re 2016 S. 22(1) S. 22(1)	inforcing) Appre	enticeship (HL)	ITA ID #: Email Address: Phone Number: Fax Number:	S. 22(1) S S. 22	. 22(1) (1)	
Work-Based Train	ina Hours Rei	oort					
Reporting Period: Start Date: Apr 01,		End Date:	(MM,DD,YYY	Y)			
Work-based training	hours reported	d during this p	eriod:				
Workplace Hours Ironworker (Reinforcing)						Hours	
Workplace	Hours Reinforc	ing Steel Install	er			Hours	
Company name of employer providing work-based training hours (if different than registered Sponsor):							
Employer contact na (if different than regi							
Sponsor Approval							
The signature of an a required in order to a record. I attest that the	authorized repr approve the ad he work-based to	dition of the we	ork-based tra	ning hours reporte	ed on this fo	been done u	
Sponsor Organizatio Name:		oyees' Associat	lion	Name of author		or represent 5. 22(1)	tative:
Sponsor Organizatio	on ITA ID#:	0116232		Signature of au	Ithorized sp	onsor repre	sentative:

www.itabc.ca





February 3, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

#### **Questions?**







March 18, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 786 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

**ITA Customer Service** 

#### **Questions?**





March 19, 2018

**ITA Customer Service** 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel 778-328-8700 Fax 778-328-8701

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1)

# RE: Blended Result For S. 22(1)

Dear S. 22(1)

Please be advised that your apprentice S. 22(1) has completed Level 1 Technical Training Blended with Exam in the trade of Ironworker (Reinforcing). The mark for this technical is: 86% -Passed. This technical training result is a blend of the in-school and ITA Standard Level Exam (SLE) marks. More detailed results of your apprentice's performance are available through British Columbia Institute of Technology. Your apprentice will need to contact British Columbia Institute of Technology directly to obtain this information.

Please review the attached transcript for progress against program completion requirements (if applicable).

If work-based training hours are a requirement of your apprentice's program, we have attached a "Work-Based Training Hours" form. Where appropriate please complete this form and return it to ITA Customer Service.

Sincerely,

**ITA Customer Service** 

## **Questions?**

Visit our web site www.itabc.ca

Send us an email customerservice@itabc.ca

Call us 778-328-8700 or 1-866-660-6011







March 21, 2018

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1)

RE: Request for transcript for: S. 22(1) - S. 22(1)

Please find attached a copy of your transcript as requested.

Sincerely,

**ITA Customer Service** 

## **Questions?**





September 11, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 1102 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

**Questions?** 





November 1, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

ITA Customer Service

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

<b>Apprentice Information</b> Note: The apprentice's registered sponsor must always sign this form.						
Program:Ironworker (Reinforcing) ApprenticeshipFull Legal Name:S. 22(1)Address:S. 22(1)	ITA ID #: S. 22(1) Email Address: S. 22(1) Phone Number: S. 22(1) Fax Number:					
Work-Based Training Hours Report						
Reporting Period: Start Date:Mar 10, 2018 (MM,DD,YYYY)End Date: (MM,DD,YY	YY)					
Work-based training hours reported during this period:						
Workplace Hours Ironworker (Reinforcing)	Hours					
Workplace Hours Reinforcing Steel Installer	Hours					
Company name of employer providing work-based training hours (if different than registered Sponsor):						
Employer contact name and telephone number (if different than registered Sponsor contact):						
Sponsor Approval						
The signature of an authorized representative of the apprentice's registered sponsor attesting to the statement below is required in order to approve the addition of the work-based training hours reported on this form to the apprentice's training record.						
I attest that the work-based training completed by the above named trainee/apprentice has been done under the supervision and direction of a certified tradesperson or an ITA-registered individual with Supervision and Sign-off Authority in this trade.						
Sponsor Organization           Name:         LMS Employees' Association	Name of authorized sponsor representative: S. 22(1)					
Sponsor Organization ITA ID#: 0116232	Signature of authorized sponsor representative:					

www.itabc.ca



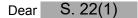


March 21, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)



LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







March 27, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**







September 27, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 12 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**







March 21, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

Dear S. 22(1)

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







January 18, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 670.50 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

## **Questions?**





July 17, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto ITA Direct Access to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

## **Questions?**





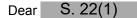


December 3, 2018

# S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)



LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship (HL) 2016 program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







April 6, 2018

S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

# RE: Removal of Sponsor from Program For S. 22(1)

S. 22(1) Dear

LMS Employees' Association is no longer the sponsor of S. 22(1) in their Ironworker (Reinforcing) Apprenticeship program.

We have attached a Work Based Training Report to this email for S. 22(1) Please use this attached form to submit any unreported hours for them.

Thank you for your commitment to industry training.

Kind regards,

**ITA Customer Service** 

cc: S. 22(1)

#### **Questions?**

Visit our web site www.itabc.ca

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







January 8, 2018

#### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1) RE: Apprentice Registered S. 22(1)

## Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing their ITA paperwork.

# What Next?

- 1. Log on to your <u>ITA Direct Access</u> account to view your apprentice's records, report hours (including backdated hours) and more.
- Work with for your apprentice, and together plan a time for them to attend technical training.. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. You may be eligible for Tax Credits; please <u>click here</u> for more information.

Thank you for your commitment to industry training and for supporting trades in British Columbia.

Kind regards,

ITA Customer Service

## **Questions?**

Visit our web site <u>www.itabc.ca</u>

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







January 16, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 4853 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

**ITA Customer Service** 

#### **Questions?**





July 15, 2018

S. 22(1) PO Box 637 STN A

Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto ITA Direct Access to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

### **Questions?**







February 26, 2018

### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1) RE: Apprentice Registered S. 22(1)

Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing their ITA paperwork.

# What Next?

- 1. Log on to your <u>ITA Direct Access</u> account to view your apprentice's records, report hours (including backdated hours) and more.
- Work with for your apprentice, and together plan a time for them to attend technical training.. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. You may be eligible for Tax Credits; please <u>click here</u> for more information.

Thank you for your commitment to industry training and for supporting trades in British Columbia.

Kind regards,

ITA Customer Service

#### **Questions?**

Visit our web site <u>www.itabc.ca</u>

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







March 28, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 8681 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

#### **Questions?**





March 28, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 8800 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

#### **Questions?**





March 28, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

S. 22(1) Dear

Please be advised we have received and processed a work-based training hours report of 5751 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

**ITA Customer Service** 

#### **Questions?**







September 27, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

#### **Questions?**







February 26, 2018

#### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1) RE: Apprentice Registered S. 22(1)

#### Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing their ITA paperwork.

# What Next?

- 1. Log on to your <u>ITA Direct Access</u> account to view your apprentice's records, report hours (including backdated hours) and more.
- Work with for your apprentice, and together plan a time for them to attend technical training.. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. You may be eligible for Tax Credits; please <u>click here</u> for more information.

Thank you for your commitment to industry training and for supporting trades in British Columbia.

Kind regards,

ITA Customer Service

#### **Questions?**

Visit our web site <u>www.itabc.ca</u>

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







March 15, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 9158.75 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

#### **Questions?**





September 14, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

### **Questions?**







February 27, 2018

#### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1) RE: Apprentice Registered S. 22(1)

Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing their ITA paperwork.

# What Next?

- 1. Log on to your <u>ITA Direct Access</u> account to view your apprentice's records, report hours (including backdated hours) and more.
- Work with for your apprentice, and together plan a time for them to attend technical training.. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. You may be eligible for Tax Credits; please <u>click here</u> for more information.

Thank you for your commitment to industry training and for supporting trades in British Columbia.

Kind regards,

ITA Customer Service

# **Questions?**

Visit our web site <u>www.itabc.ca</u>

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







August 27, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

#### **Questions?**







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Inform Note: The apprentice'		isor must alway	ys sign this for	m.		
Program: Full Legal Name: Address:	Ironworker (Reir 2016 S. 22(1) S. 22(1)	nforcing) Appre		ITA ID #: Email Address: Phone Number: Fax Number:	S. 22(1) S. 22(1) S. 22(1)	1)
Work-Based Train	ina Hours Rep	ort				
Reporting Period: Start Date: Feb 27	-	End Date:	(MM,DD,YYY	Y)		
Work-based training	hours reported	during this p	eriod:			
Workplace	Hours Ironworke	er (Reinforcing)	)		Hours	
Workplace	Hours Reinforci	ng Steel Install	er		Hours	
Company name of en training hours (if diff Employer contact na (if different than regi	ferent than regis ame and telepho	stered Sponso ne number				
Sponsor Approval						
The signature of an required in order to record.	authorized repre approve the add he work-based tra	lition of the we	ork-based tra	ining hours reporter e named trainee/app	ed on this form to t prentice has been d	e statement below is the apprentice's training one under the supervision off Authority in this trade.
Sponsor Organizatio Name:		oyees' Associat	tion	Name of author	ized sponsor repr S. 22(1	
Sponsor Organizatio	o <b>n ITA ID#:</b> O	116232		Signature of au	thorized sponsor	representative:

www.itabc.ca





March 21, 2018

### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1) RE: Apprentice Registered S. 22(1)

### Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing their ITA paperwork.

# What Next?

- 1. Log on to your <u>ITA Direct Access</u> account to view your apprentice's records, report hours (including backdated hours) and more.
- Work with for your apprentice, and together plan a time for them to attend technical training.. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. You may be eligible for Tax Credits; please <u>click here</u> for more information.

Thank you for your commitment to industry training and for supporting trades in British Columbia.

Kind regards,

ITA Customer Service

#### **Questions?**

Visit our web site <u>www.itabc.ca</u>

Send us an email <a href="mailto:customerservice@itabc.ca">customerservice@itabc.ca</a>

Call us 778-328-8700 or 1-866-660-6011







March 28, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 8800 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

#### **Questions?**





March 28, 2018

# S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

S. 22(1) Dear

Please be advised we have received and processed a work-based training hours report of 7334.75 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

**ITA Customer Service** 

#### **Questions?**







September 27, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

### **Questions?**







April 5, 2018

#### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1) RE: Apprentice Registered S. 22(1)

#### Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing their ITA paperwork.

# What Next?

- 1. Log on to your <u>ITA Direct Access</u> account to view your apprentice's records, report hours (including backdated hours) and more.
- Work with for your apprentice, and together plan a time for them to attend technical training.. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. You may be eligible for Tax Credits; please <u>click here</u> for more information.

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Kind regards,

ITA Customer Service

#### **Questions?**

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Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







May 5, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 9999 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

ITA Customer Service

**Questions?** 





May 5, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

Dear S. 22(1)

Please be advised we have received and processed a work-based training hours report of 5124.25 Ironworker (Reinforcing) Workplace Hours on behalf of your apprentice S. 22(1) Please review the attached transcript for progress against program completion requirements (if applicable).

Sincerely,

**ITA Customer Service** 

**Questions?** 





November 4, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. If S. 22(1) is already attending training then it can take 30 days from the day they completed for the results to be uploaded
- 4. If S. 22(1) is no longer your apprentice you can remove them in <u>ITA Direct Access</u> or by emailing us at <u>customerservice@itabc.ca</u>

Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

### **Questions?**







April 9, 2018

#### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

Individual Id: S. 22(1) RE: Apprentice Registered S. 22(1)

#### Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing their ITA paperwork.

# What Next?

- 1. Log on to your <u>ITA Direct Access</u> account to view your apprentice's records, report hours (including backdated hours) and more.
- Work with for your apprentice, and together plan a time for them to attend technical training.. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
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Thank you for your commitment to industry training and for supporting trades in British Columbia.

Kind regards,

ITA Customer Service

#### **Questions?**

Visit our web site <u>www.itabc.ca</u>

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011







October 9, 2018

S. 22(1) PO Box 637 STN A Abbotsford BC V2T 6Z8

RE: S. 22(1)

Dear S. 22(1)

Let's get S. 22(1) a step closer to certification! It has been 6 months since any Work Based Hours or Technical Training results were recorded for S. 22(1) in the Ironworker (Reinforcing) Apprenticeship (HL) 2016 program. Their apprenticeship will remain active but as it has been awhile we want to make sure everything is up to date.

We recommend that sponsors report Work Based Training Hours every 3-6 months.

#### What next?

- 1. Log onto <u>ITA Direct Access</u> to report hours
- If S. 22(1) is due to attend technical training then please plan a time for them to do so. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
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Thank you for your continued commitment to industry training and for supporting trades in British Columbia.

Kind regards,

**ITA Customer Service** 

### **Questions?**







ITA Customer Service 800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@itabc.ca www.itabc.ca

# WORK-BASED TRAINING HOURS FORM

Please complete all appropriate sections of this form to report work-based training hours for your apprentice. Print clearly. Missing information may delay the reporting process. The completed form must be returned to ITA Customer Service by email, fax or mail as noted above.

Apprentice Informat Note: The apprentice's		or must alway	rs sign this forr	n.			
	ronworker (Reinfo 2016 S. 22(1) S. 22(1) S. 22(1)	orcing) Apprei		ITA ID #: Email Address: Phone Number: Fax Number:	S. 22(1) S. 22	S. 22(1) 2(1)	
Work-Based Trainin	a Hours Repo	rt					
Reporting Period: Start Date: <u>Apr 09, 2</u> (MM,DD,	2018	End Date:	(MM,DD,YYY	Y)			
Work-based training h	nours reported d	luring this pe	eriod:				
Workplace H	Hours Ironworker	(Reinforcing)				Hours	
Workplace F	Hours Reinforcing	g Steel Installe	er			Hours	
Company name of em training hours (if diffe							
Employer contact nam (if different than regist							
Sponsor Approval							
The signature of an au required in order to ap record. I attest that the	pprove the addit	ion of the wo	ork-based trai	ning hours reporte e named trainee/app	ed on this for	orm to the ap	
Sponsor Organization Name:		ees' Associati	on	Name of author		sor represent S. 22(1)	ative:
Sponsor Organization		16232		Signature of au	thorized sp	oonsor repre	sentative:

www.itabc.ca





December 26, 2018

#### S. 22(1)

PO Box 637 STN A Abbotsford BC V2T 6Z8

#### RE: Apprentice Registered S. 22(1)

#### Dear S. 22(1)

Great news! S. 22(1) is now registered into the Ironworker (Reinforcing) Apprenticeship (HL) 2016 with your organization. A registration package has been sent to you by mail.

Your apprentice's ITA ID is S. 22(1) You will need this number when completing their ITA paperwork.

#### What Next?

- 1. Log on to your <u>ITA Direct Access</u> account to view your apprentice's records, report hours (including backdated hours) and more.
- Work with for your apprentice, and together plan a time for them to attend technical training.. Here are two websites to help: <u>http://www.tradestrainingbc.ca/</u> <u>http://www.educationplanner.ca/</u>
- 3. You may be eligible for Tax Credits; please click <u>here</u> for more information.

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Kind regards,

ITA Customer Service

#### **Questions?**

Visit our web site <u>www.itabc.ca</u>

Send us an email <u>customerservice@itabc.ca</u>

Call us 778-328-8700 or 1-866-660-6011



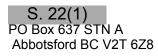




June 13, 2018

**ITA Customer Service** 

800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel 778-328-8700 Fax 778-328-8701



# RE: Apprenticeship Information for BC Apprenticeship Tax Training Credit apprentices for Jan 01, 2017 to Dec 31, 2017.

Please find the information as requested by S. 22(1) of LMS Employees' Association. This letter was developed in consultation with CRA and provides you with all the information CRA is looking for.

Thank you for your commitment to industry training.

Sincerely,

**ITA Customer Service** 





**ITA Customer Service** 

800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel 778-328-8700 Fax 778-328-8701

June 13, 2018

LMS Employees' Association PO Box 637 STN A Abbotsford BC V2T 6Z8

info@Imsea.ca

Organization ID: 116232

Dear S. 22(1)

RE: Apprenticeship Information for BC Apprenticeship Tax Training Credit apprentices for Jan 01, 2017 to Dec 31, 2017.

As per your request, the table below contains the registration information for your apprentices including name, individual identification number, registration date, and program.

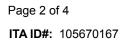
Name	ITA ID	Registration Date	Program	Level 3 Completion Date	Certification Date
S. 22(1)	S. 22(1)	Apr 23, 2015	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Feb 13, 2013	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Aug 17, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Jan 13, 2015	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1) S. 22(1)	S. 22(1)	Jan 12, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A



#### **ITA Customer Service**

800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel 778-328-8700 Fax 778-328-8701

Name	ITA ID	Registration Date	Program	Level 3 Completion Date	Certification Date
S. 22(1) S. 22(1)	S. 22(1)	Jan 21, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	May 01, 2018
S. 22(1)	S. 22(1)	Jan 12, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1) S. 22(1)	S. 22(1)	Jan 25, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1) S. 22(1)	S. 22(1)	Jan 29, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Feb 12, 2016	Ironworker (Generalist) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	May 09, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1) S. 22(1)	S. 22(1)	Feb 12, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Feb 15, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1) S. 22(1)	S. 22(1)	Feb 23, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A



ita

YOUR TICKET.





800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel 778-328-8700 Fax 778-328-8701

Name	ITA ID	Registration Date	Program	Level 3 Completion Date	Certification Date
S. 22(1) S. 22(1)	S. 22(1)	Apr 20, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	May 06, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Jul 29, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Aug 16, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	Aug 02, 2017
S. 22(1)	S. 22(1)	Aug 18, 2016	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Apr 19, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Jan 06, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Jan 19, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Apr 21, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	N/A



ita

YOUR TICKET.

**ITA Customer Service** 

800 8100 Granville Avenue, Richmond, BC V6Y 3T6 Tel 778-328-8700 Fax 778-328-8701

Name	ITA ID	Registration Date	Program	Level 3 Completion Date	Certification Date
S. 22(1)	S. 22(1)	Aug 08, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1) S. 22(1)	S. 22(1)	Aug 09, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Aug 17, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	May 14, 2018
S. 22(1)	S. 22(1)	Aug 17, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	N/A
S. 22(1)	S. 22(1)	Oct 12, 2017	Ironworker (Reinforcing) Apprenticeship	N/A	May 10, 2018

This letter was developed in consultation with CRA and provides you with all the information CRA is looking for. If you have any further questions, please contact ITA Customer Service at 778-328-8700 or 1-866-660-6011.

Sincerely, ITA Customer Service

ita

YOUR TICKET.

