

Manager, Strategic Initiatives (Contract, Full-time)

ABOUT THE POSITION

Join ITA and be part of a highly engaged organization that is named one of BC's Top Employers and certified Great Place to Work!

The Manager, Strategic Initiatives, reporting to the Director, Strategy and Performance works closely with the ITA Executive Team and Senior Leadership Team to drive and implement strategic business strategies across ITA. The position is empowered to lead the strategic integration and execution of business processes and projects including those related to the delivery of ITA's strategic plan and those affecting ITA's internal and external operations. The position is accountable to ensure that and provide guidance on business integration including end-to-end results.

The Manager, Strategic Initiatives is responsible for creating and managing applicable business governance structures, results reporting and ensuring that business and project risks are managed and escalated appropriately.

This role is a contract, full time position for approximately 24 months.

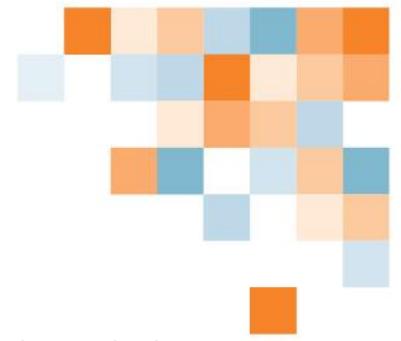
Submit your cover letter and resume by email before the closing date listed on our careers page to HumanResources@itabc.ca.

RESPONSIBILITIES/ACCOUNTABILITIES

DELIVERY MANAGEMENT: Defines the methods, standards, process, and tools to plan, schedule, design, build and manage activities and delivery of business initiative integration from end-to-end. Leads member of the senior management on standards and requirements for business integration initiatives. Facilitates effective stakeholder management and scheduling of updates to mitigate gaps, risks and overlaps and to leverage corresponding or other organization business initiatives. Supports the Director in the creation, preparation, delivery, and presentation of strategic plans, reports and projects.

RESOURCE MANAGEMENT: Oversees the development and management of business initiative timelines and change management strategies with members of the Executive and Senior Leadership teams to ensure effective delivery, use, and deployment of resources. In consultation with Senior Leadership team members, helps to define requirements for budgeting, resourcing including skills and experience for new business integration initiatives and develops and/or supports recommendations and requests to the Senior Leadership and Executive teams.

CHANGE MANAGEMENT: In consultation with senior business partners, determines the change management requirements for business integration and key organization and system strategies, prepare options for consideration of Senior Leadership and Executive teams. As applicable, oversees resources that are contracted to manage organizational change as a result of strategic business implementation.



RISK MANAGEMENT: Sets the process, methods, and policies that relate to strategic and tactical risk management for strategic business initiatives and integration. Identifies strategic, organizational and project risks and supports business units in the development and management of contingency processes. Prepares risk reports and updates for the Senior Leadership and Executive teams.

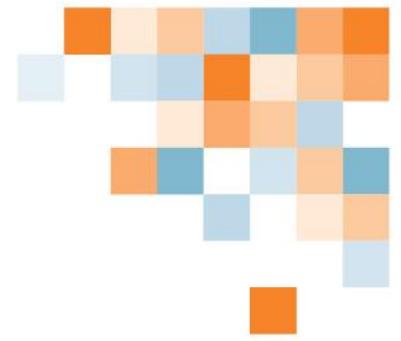
EDUCATION/EXPERIENCE

- Bachelor’s Degree in Education, Business Administration and/or Public Policy is required
- An equivalent combination of post- secondary education, project management and other experience will be considered
- 5+ years management experience
- Strong business acumen and business integration background and experience
- Ability to prepare and deliver effective presentations involving technical and/or sensitive information to a diverse range of audiences
- Advanced business integrator experience or skills
- Ability to work on multiple concurrent business initiatives
- Ability to lead business implementation teams
- PMP designation is an asset
- Knowledge of BC’s trades training and apprenticeship system is an asset

WHO WE ARE

The **Industry Training Authority (ITA)** is a crown agency that is responsible for leading and coordinating the skilled trades training and credentialing system for the province. ITA provides strategic leadership, policy support and customer services to help apprentices, employers and industry. ITA sets program standards, maintains credential records and issues the highly regarded Interprovincial Red Seal and B.C. Certificate of Qualifications (C of Q) credentials.





COMPENSATION

Annual Salary Band 6: \$94,713 - \$122,569

Salary to commensurate with experience. The ITA offers a highly competitive benefits package and perks which include:

- Flexible working schedule
- Eligible for pension contributions
- Healthy Living Program, In-house Gym
- Extensive Extended Health and Dental Plans that are 100% employer-paid

HOW TO APPLY AND MORE INFORMATION

If this sounds like you, we look forward to hearing from you! Submit your cover letter and resume by email before the closing date listed on our careers page to HumanResources@itabc.ca. All applicants will receive an emailed response confirming receipt of their resume submission.

We kindly ask that applications be sent by email, and we ask for no phone calls and/or in-person applications. Due to a high number of applications the ITA receives, only applicants who are selected for an interview will be contacted.

ITA is committed to providing a healthy and safe environment for all its employees and recruitment candidates. Effective November 29, 2021, ITA will implement its Mandatory Vaccination Policy for staff to help prevent the spread of COVID-19. This requirement will be extended those visiting our offices. ITA will continue its obligation to review accommodation requests from staff who are unable to receive the vaccine. We sincerely thank all applicants for their interest to join ITA.