

★ OFFICIAL PROGRAM STANDARDS NOTIFICATION ★**Issued: September 15, 2009****Program: Cabinet Maker (Joiner)**

To: ITA Training Providers
Construction Industry Training Organization (CITO)
ACE IT School Districts

RE: REF: 2009 006
UPDATE TO CABINET MAKER (JOINER) PROGRAM

Timing: Effective: January 1, 2010

Information: Please be advised that an updated program standard for the Cabinet Maker (Joiner) apprenticeship program has been approved by the ITA. An updated program profile and program outline is posted on the ITA website at www.itabc.ca.

Training delivery for the Cabinet Maker (Joiner) apprenticeship program is to be based on the updated program outline as of January 1, 2010.

Assessment**In-school Training**

Training providers delivering Cabinet Maker (Joiner) apprenticeship levels 1, 2, 3 and 4 in-school training are required to enter the following assessment result for each apprentice in ITADirectAccess:

- An in-school mark in the form of a percentage (min. 70% is required for a pass)

The in-school mark is a combined theory and practical assessment determined on the basis of:

- Theory and practical subject competencies. A table showing the subject competencies and weightings for each competency and level is shown in the attached Assessment Guidelines document.

- The theory subject competency mark is calculated as follows:
 - 50% based on accumulated individual competencies; and
 - 50% based on the score achieved on the final theory level exam. Until further notice, training providers are expected to use their own proprietary theory level exam.
- The practical subject competency mark is calculated based on 100% on accumulated individual competencies.
- The final in-school mark for entry in ITA DirectAccess is calculated by applying a weighting of 40% to the final theory result and a weighting of 60% to the practical result and then adding the two results together. Refer to the attached Assessment Guidelines document.

Successful completion of the in-school training for each level is defined as a score of 70% or greater for the final in-school mark.

ITA Standardized Level Examinations

ITA standardized level exams for the Cabinet Maker (Joiner) apprenticeship program have been developed and are currently being field tested. Once completed, these exams will replace the proprietary theory level exams being used by training providers delivering in-school training for the Cabinet Maker (Joiner) apprenticeship program.

Designated private training providers would ordinarily be expected to arrange an ITA invigilated exam for each level of in-school training. An exception is being made to allow private training providers to use a proprietary exam during the field testing of ITA standardized level exams.

The Construction Industry Training Organization (CITO) is responsible for the administration and invigilation of exams being field tested. Field testing is being conducted by CITO at a limited number of training provider sites. Training providers will be notified when the ITA standardized exams are ready for use by training providers.

Questions regarding the field testing process should be directed to: Dave Coleman at Construction Industry Training Organization (CITO) at davec@bccito.ca or (604) 431-1994.

Interprovincial (Red Seal) Examination

Cabinet Maker (Joiner) apprentices are required to write the Cabinetmaker Inter-provincial (Red Seal) exam after completing their in-school training, in order to be certified. A score of 70% or greater is required for a pass.

Inter-provincial (Red Seal) exams may be requested by training providers via the usual ITA procedure.

The ITA will administer and invigilate the Inter-provincial (Red Seal) exam and score and record exam results in ITADirectAccess.

**For more
information
contact:**

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Copy:

ITA Staff

ASSESSMENT GUIDELINES

Program: Cabinet Maker (Joiner) Apprenticeship

Requirements: In School Training

Training providers delivering Cabinet Maker (Joiner) Apprenticeship levels one, two, three and four in-school training are required to submit the following assessment result for each apprentice for entry in ITADirectAccess:

- An in-school mark in the form of a percentage (min. 70% is required for a pass)

The in-school mark is a combined theory and practical assessment determined on the basis of:

- Theory and practical subject competencies. A table showing the subject competencies and weightings for each competency and level is shown on page 3.
- The theory subject competency mark is calculated as follows:
 - 50% based on accumulated individual competencies; and
 - 50% based on the score achieved on the final theory level exam. Until further notice, training providers are expected to use their own proprietary theory level exam.
- The practical subject competency mark is calculated based 100% on accumulated individual competencies.
- The final in-school mark for entry in ITA DirectAccess is calculated by applying a weighting of 40% to the final theory result and a weighting of 60% to the practical result and then adding the two results together. . Refer to the attached Assessment Guidelines document.

Successful completion of the in-school training for each level is defined as a score of 70% or greater for the final in-school mark.

Inter-provincial (Red Seal) Exam

Cabinet Maker (Joiner) apprentices are required to write the Cabinetmaker Inter-provincial (Red Seal) exam after completing their in-school training, in order to be certified. A score of 70% or greater is required for a pass.

Inter-provincial (Red Seal) exams may be requested by training providers via the usual ITA procedure.

The ITA will administer and invigilate the Inter-provincial (Red Seal) exam and score and record exam results in ITADirectAccess.

Grading Sheet: Subject Competencies and Weightings Tables

Program: In-school Training: ITADirectAccess Code:		Cabinet Maker (Joiner) apprenticeship Level 1 0013J001	
Line	Subject Competencies	Theory Weighting	Practical Weighting
A	Use of Safe Work Practices	2%	0%
B	Use Organizational Skills	9%	7%
C	Select Materials	8%	0%
D	Use Hand Tools	5%	13%
E	Use Portable Power Tools	6%	10%
F	Use Woodworking Machines	13%	36%
H	Assemble Products	5%	34%
J	Apply a Finish	2%	0%
	Final Exam	50%	
	Total	100%	100%
	Level 1 in-school mark weighting	40%	60%
	Level 1 in-school mark	X%	

Program: In-school Training: ITADirectAccess Code:		Cabinet Maker (Joiner) apprenticeship Level 2 0013J002	
Line	Subject Competencies	Theory Weighting	Practical Weighting
B	Use Organizational Skills	14%	32%
C	Select Materials	6%	0%
D	Use Hand Tools	3%	13%
F	Use Woodworking Machines	15%	24%
H	Assemble Products	3%	21%
I	Construct Specialty Items	9%	10%
	Final Exam	50%	
	Total	100%	100%
	Level 2 in-school mark weighting	40%	60%
	Level 2 in-school mark	X%	

Program:		Cabinet Maker (Joiner) apprenticeship	
In-school Training:		Level 3	
ITADirectAccess Code:		0013J003	
Line	Subject competencies	Theory Weighting	Practical Weighting
B	Use Organizational Skills	16%	27%
C	Select Materials	2%	0%
D	Use Hand Tools	1%	14%
F	Use Woodworking Machines	13%	36%
G	Use CNC Machines	4%	0%
H	Assemble Products	4%	17%
I	Construct Specialty Items	10%	6%
	Final Exam	50%	
	Total	100%	100%
	Level 3 in-school mark weighting	40%	60%
	Level 3 in-school mark	X%	

Program:		Cabinet Maker (Joiner) apprenticeship	
In-school Training:		Level 4	
ITADirectAccess Code:		0013J004	
Line	Subject competencies	Theory Weighting	Practical Weighting
B	Use Organizational Skills	6%	0%
E	Use Portable Power Tools	2%	0%
F	Use Woodworking Machines	5%	38%
G	Use CNC Machines	7%	6%
H	Assemble Products	2%	14%
I	Construct Specialty Items	8%	23%
J	Apply a Finish	9%	19%
K	Install Architectural Millwork	3%	0%
L	Apply Joinery Principles	8	0%
	Final Exam	50%	
	Total	100%	100%
	Level 4 in-school mark weighting	40%	60%
	Level 4 in-school mark	X%	