



★ OFFICIAL PROGRAM STANDARDS NOTIFICATION ★

Issued: September 1, 2011

Programs: Listed Below

To: ITA Training Providers
All School Districts
Automotive Training Standards Organization (ATSO)
Transportation Career Development Association (transCDA)
Construction Industry Training Organization (CITO)
go2
HortEducationBC (HEBC)
Residential Construction Industry Training Organization (RCITO)
Resource Training Organization (RTO)

RE: REF: 2011 020
INACTIVATION OF PROGRAMS

Timing: Effective immediately

Information: Background:

The Industry Training Authority (ITA) is responsible for delivering effective and cost efficient programs that ensure apprentices receive the technical training and workplace skills industry needs. ITA reviews all programs on a regular basis to assure compliancy with ITA policies.

ITA Operational Policy PP 1002 – *Criteria for Deactivation of Recognized Apprenticeship and Foundation Industry Training Programs* – provides a set of criteria for evaluating ITA programs. Programs meeting one or more of the following criteria are classified as 'inactive' in advance of moving to 'deactivated':

- Programs that are specific to only one company.
- Programs with less than 12 registrants (typically the number of trainees required to run a class) consistently over the past three years.
- Programs lacking sufficient industry support to ensure maintenance of quality and standards, as well as relevance to the industry's future needs.
- Programs which do not have a *technical training* component or *technical training* is a component but not available.
- Programs which do not have assessment tools or either Program Standards or Occupational Performance Standards.

New apprenticeship registrations are **not** accepted for inactive programs; however, apprentices who are registered at the time a program is designated as inactive will have the opportunity to complete their program. The time allocated to complete a program will vary depending on the program's length and the apprentices' needs.

The program is deactivated once all of the registered apprentices have completed the program or the time limit on the inactive period has passed. Deactivated programs are removed from the ITA website.

Revising An Inactive Program

Industry has the opportunity to explore the option of restructuring or modifying an inactive program by submitting an Industry Needs Analysis (INA) to ITA. The purpose of the INA is to demonstrate sound reason for re-investment in the program.

An ITA Program Standards Manager will work directly with Industry Training Organizations or industry proponents to provide guidance on ITA operational policies related to development of the INA.

Guidelines and templates for development of the INA are available from ITA Program Standards.

Affected Programs

The following programs meet one or more criteria related to ITA Operational Policy PP 1002.

Trades Classified as Inactive Effective July 30, 2011

- Aggregate Plant Operator
- Asphalt Paving-Laydown Technician
- Asphalt Plant Operator
- Auto Wheel Alignment & Brake Service Technician
- Automotive Machinist
- Barber
- Concrete Plant Operator
- Community Antenna Television Technician
- Construction Formwork Technician
- Electronics Communication Technician
- Electronics Technician (Consumer Products) (Red Seal)
- Florist
- Oil Burner Mechanic (Residential) (Red Seal)
- Residential Steep Roofer
- Water Well Driller

Notification to Affected Employers and Apprentices

ITA has informed all affected employers and apprentices of its intention to inactive the noted programs. In addition, a statement indicating the program's inactive status can be found on the program home page on the ITA website.

ITA remains committed to working with the affected employers and apprentices to ensure that registered apprentices have the opportunity to complete their training and receive certification.

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