

Issued: July 29, 2014

Programs: **Heavy Mechanical Trades:**
Heavy Duty Equipment Technician – Level 1
Truck & Transport Mechanic – Level 1
Diesel Engine Mechanic – Level 1
Transport Trailer Technician – Level 1

To: ITA Training Providers
ACE IT School Districts
HD/CT Articulation Committee

RE: **OPSN 2014 015 LAUNCH OF ITA STANDARD LEVEL EXAMS**

Timing: Effective September 1, 2014

Background ITA is implementing ITA Level exams as part of an assessment strategy to ensure consistent outcomes at each program Level for apprentices throughout BC.

ITA Level exams will be implemented for all program Levels except the highest one. The initial phase of the rollout will not include implementation in Foundation programs, except in those cases where they have already been applied.

Reference OPSN 2014 003 issued February 28, 2014.

Information ITA Level Exams are being introduced for **Level 1** of the **Heavy Mechanical Trades** programs:

- Heavy Duty Equipment Technician – Level 1 – September 1, 2014
- Truck & Transport Mechanic – Level 1 – September 1, 2014
- Diesel Engine Mechanic – Level 1 – September 1, 2014
- Transport Trailer Technician – Level 1 – September 1, 2014

The launch date of ITA Level exams for Levels 2 & 3 is to be determined.

Apprentice technical training for these programs **that begin after September 1, 2014** will be required to sit an ITA Level Exam for all Levels except the final Level. The exam will contribute 20% to an apprentice's final mark.

ITA Level exams are not implemented in any Foundation programs where Level 1 credit is granted, including Heavy Mechanical Trades Foundation.

Scheduling Exams

Exams are to be requested by training providers via the usual ITA procedure. Training providers to complete an ITA Exam Request Form six weeks prior to the scheduled exam date. ITA will invigilate these exams unless other arrangements are organized between ITA's Exam Department and the training provider.

Calculating and reporting final marks for technical training with SLEs

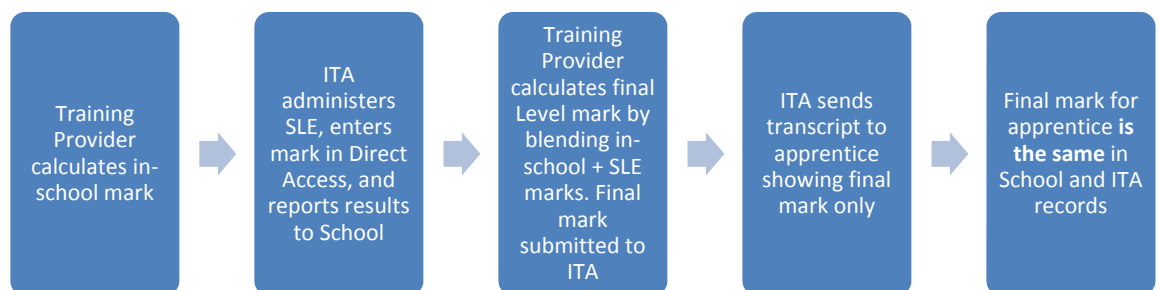
New Process – effective October 1, 2014 (refer to Figure 1)

- Training providers calculate the in-school training mark according to the Assessment Guidelines
- ITA administers the SLE, records the mark in Direct Access, and reports it to the school. The apprentice is not notified when the SLE mark is entered
- Training providers weight and blend the in-school (80%) and SLE (20%) marks to produce a final mark for the Level. That final, blended mark is reported to ITA by the school and recorded in Direct Access
- Direct Access reports the school's final mark for the Level to the apprentice as a single percentage score

Once the final Level mark is entered in Direct Access, the system performs a reverse calculation using the SLE mark to determine the in-school mark. All three marks are stored in the apprentice's record, but only the final Level mark is reported on the ITA transcript.

A percentage score of 70% or greater is required to pass when the final in-school percentage score and the final ITA Level exam percentage score are blended.

Figure 1. New process for calculating and reporting marks for technical training with SLE



ITA Certificate of Qualification or Interprovincial Red Seal Exam (Final Level)

Certification exam results are NOT blended with in-school technical training results in the final Level of the program. ITA Certificate of Qualification exams and Interprovincial Red Seal exams remain stand-alone program completion requirements.

In order to achieve certification, **Heavy Duty Equipment Technician, Truck & Transport Mechanic, Diesel Engine Mechanic, Transport Trailer Technician** apprentices are required to write the **Certificate of Qualification or Interprovincial (Red Seal)** exam after their final Level of technical training.

To be eligible to write the certification exam, apprentices must have passed all Levels of in-school technical training. Certification exams are requested by training providers via the usual ITA procedure

A score of 70% or greater is required for a pass on certification exams.

ITA administers and invigilates the certification exams and records exam results in ITA Direct Access.

For more information

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