



AUTOMOTIVE REFINISHING PREP TECHNICIAN

EMPLOYER DECLARATION OF WORK EXPERIENCE

ITA Customer Service
800 – 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@itabc.ca

D. Supervisor Declaration of Job Task Performance

By checking “Yes” or “No” in the Declaration Response column, indicate whether or not you, as the direct supervisor of the applicant, have personally witnessed the applicant performing the job tasks listed. Cross out any job tasks you did not see the applicant perform.

Job Tasks	Declaration Response
PERFORM SAFETY-RELATED FUNCTIONS Including: Use PPE and safety equipment and maintain safe work environment	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
MAINTAIN TOOLS AND EQUIPMENT Including: Maintain hand and power tools, maintain spray booth and maintain spray equipment	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
USE DOCUMENTATION Including: Interpret vehicle information, use technical manuals and bulletins, comply with safety and environmental regulations and interpret work orders	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
PLAN WORK Including: Perform inspection and organize production schedule	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
PREPARE SURFACE Including: Prepare vehicle for refinishing, mask vehicle, strip surface, and sand surface	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
USE REPAIR MATERIALS Including: Mix repair materials, apply repair materials and apply corrosion protection	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
USE EQUIPMENT Including: Use spray guns, operate spray booth, operate drying and curing equipment and use paint manufacturers’ software and equipment	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
PERFORM PRE-DELIVERY TASKS Including: Remove surface imperfections, and install trim and accessories	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

E. Confirmation of Prerequisite Credentials or Certificates

There are **no** prerequisite credentials or certificates to challenge this trade.

Enter the Supervisor and Applicant names from Page 1 on every page of this form

Supervisor First and Last Name:	Applicant First and Last Name:
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F. Supervisor Signature

I certify that the information I, as the current or former direct supervisor of the applicant, have provided is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Supervisor name (Please Print):	Supervisor Signature:	Date Signed: (MM/DD/YYYY)
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Enter the Supervisor and Applicant names from Page 1 on every page of this form

Supervisor First and Last Name:	Applicant First and Last Name:
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